YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

INDIRA GANDHI GOVT PG COLLEGE, VAISHALI NAGAR, BHILAI

- Name of the Head of the institution

  DR. SMT. ALKA MESHRAM

- Designation

  PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  07882280806

- Mobile no

  9425560230

- Registered e-mail

  govt.collegevaishalinagar@gmail.com

- Alternate e-mail

  alkameshram64@gmail.com

- Address

  INDIRA GANDHI GOVT PG COLLEGE, VAISHALI NAGAR

- City/Town

  BHILAI

- State/UT

  CHHATTISGARH

- Pin Code

  490023

2.Institutional status

- Affiliated /Constituent

  AFFILIATED

- Type of Institution

  Co-education

- Location

  Urban

- Financial Status — **UGC 2f and 12(B)**

- Name of the Affiliating University — **HEMCHAND YADAV UNIVERSITY**
- Name of the IQAC Coordinator — **DR. SMT. SHIKHA SHRIVASTAVA**
- Phone No. — **07882280806**
- Alternate phone No. — **9981159116**
- Mobile — **9981159116**
- IQAC e-mail address — **shikhapk@yahoo.com**
- Alternate Email address — **govt.collegevaishalinagar@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://www.iggcv.com/College.aspx?PageName=20-21

4.Whether Academic Calendar prepared during the year? — **Nil**

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.03**	**2009**	**29/01/2009**	**04/11/2016**
Cycle 2	**B+**	**2.67**	**2016**	**05/11/2016**	**05/11/2021**
Cycle 3	**B++**	**2.89**	**2022**	**11/10/2022**	**11/10/2027**

6.Date of Establishment of IQAC — **08/12/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	**State Government**	**State Government**	**2021-22 (365 Days)**	**6,49,19,982**
Janbhagidari	**Janbhagidari**	**Janbhagidari**	**2021-22 (365 Days)**	**12,73,400**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`MoU for Placements`

`Free Medical camp for Girls and new sick room in college`

`Upgradation of College Chhattisgarhi Museum`

`international exposure for students`

`ICT Upgradation`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC Assessment-3rd cycle	Assessment completed on schedule with B++ grade
Improving ICT facility	New smart board procured, WiFi upgraded
Biodiversity documentation of college	QR codification of college plants
Empowerment of girls students	Free medical camp, lectures by lawyers, Banner for POSCO and Vishakkha Guidlines
Upgradation of Chinhari the Chhattisgarh culture museum	Meeting with Padma Vibhushan Teejan Bai, Upgradation in 2 room wing
More MoUs	MoUs with different Institutions
Increase placement activity	Placement workshop organized, Resulting in good no.of placements
International exposure for student	Cultural forum organized online few international cultural events

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Principal	11/10/2022

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	**INDIRA GANDHI GOVT PG COLLEGE, VAISHALI NAGAR, BHILAI**
• Name of the Head of the institution	**DR. SMT. ALKA MESHRAM**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**07882280806**
• Mobile no	**9425560230**
• Registered e-mail	**govt.collegevaishalinagar@gmail.c om**
• Alternate e-mail	**alkameshram64@gmail.com**
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• City/Town	**BHILAI**
• State/UT	**CHHATTISGARH**
• Pin Code	**490023**
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• if yes, whether it is uploaded in the Institutional website Web link:	

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• If yes, mention the amount	

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Yes

- Name of the statutory body

Name	Date of meeting(s)
Principal	11/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	18/01/2022

15.Multidisciplinary / interdisciplinary

1. Celebrating Amrit Mahotsava- By all departments

2. Value added Course - Introduction to Life Sciences by Botany, Zoology and Industrial Microbiology Department

3 . Workshop of Placement by Commerce Department

4. Science day celebration by science all faculty (Funded by CG COST).

5. Microbial cultures -Botany and Industrial Microbiology department

6 . Blood transfusion lecture series by Zoology and Home science department

7. Gateway to research- Lecture series By all Departments

8. Celebrating Human rights day-Political science and sociology

9. Understanding Budget by Commerce and Economics Department

16.Academic bank of credits (ABC):

In Process

17.Skill development:

1. Model making for alternative to dissection

2. Low cost instruments by physics department

3. Hand sanatizer, liquid soap making by chemistry department

4. QR coding of trees by Botany department

5. English Language Lab

6. NAAC prepradness by English Department for all other departments

7. Celebrating National Poshan Maah

8. Anganbadi Suposhan Day

9. Celebrating International Womens Day

10. Understanding Budget by Commerce and Economics Department

11. various soft skills by Home science department
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
1. Teaching in Hindi Medium for most of the subjects. 2. Chinhari is permanent museum for Chhattisgarhi culture. 3. Dictionary for Chhattisgarhi language to Hindi is available in Library 4.Botany department takes classes for introduction of religiously important plants and its scientific importance 5. Online training of chhattisgarhi art- basket making , Lectures by Chhattisgarhi Arts experts 6. Sanskrit syllabus integrates Indian culture 7. All the Indian festivals are celebrated 8. Teachers day is clebrated by honouring Teachers.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Syllabus is followed and delivered as directed by the University All courses are Outcome Based
20.Distance education/online education:
No such courses are given by the University to our College many lectures are uploaded in the university website, college website and Youtube

Extended Profile

1.Programme

1.1   **242**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2129**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2   **662**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **520**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **27**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **0**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**242**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**2129**
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Data Template	View File

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File Description	Documents
Data Template	View File

3.Academic

3.1	**27**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**10055750**
4.3 Total number of computers on campus for academic purposes	**78**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. for commencing the sessionAcademic meeting with principal and staff are held.
2. Theory and practical requisites are presented in the meeting.
3. The academic calendar of collage is framed based on CG Government and the University"s calendar.
4. Time table committee prepares college time table , and Departmental time table in respective departments, which are displayed on the notice board and college website.
5. The 7 hours stay in college is given utmost importance and followed strictly.
6. The teaching plans are made in the starting of the session.
7. Academic supervisor is appointed to monitor the regularity of classes and course completion.

8. The curriculum delivery methods are planned by faculty , like chalk- board , smart class , power point etc along with planning the in class sitting arrangements.
9. Course completion is verified regularly.
10. Practical labs have lab manual to for all practicals to aid the students
11. Regular discussions, Student seminars, guest lecturers were conducted in all subjects, even during the pandemic times, with online mode.
12. Students have easy Physical and online access to Library which is well equipped with books along with Braille books , special need facility, thesis Gallery and author"s club.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calender of the college is prepared based on Government and University calender.

1.College level: In Academic Calendar at the begning of the session diffrent test that ought to be conducted is prepared. Facultyalsoprepares theirown schedule regarding continous internal evaluationsLike class test, assingments according to the time table. The institution acertains multiple assesment throughout the session in various forms. Activites like field work / Project work / presentation / assesment, all according to preplaned academic calender.

The Institution conducts halfyearly exams, practicle exams, mock practiclsaccording to the time table. there is an arrangement of internal examiner and external examiner is provided by the university.

For conducting internal evaluation and assesment an examination committee has been formed.

The institution also acertains that CO / PO/ PSO has been achived.

The departments with practicle also carry out experiments, submission of practicle records, practice of mock viva as a part of laboratory course evaluation.

Question paper for internal examination are prepared by the concern teacher and handed over to the examination committee.

Besides students ,are also assessed on the basis of seminar, response in study tour / field trips / project works etc.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues are givenspecial importance

- **The syllabus to the maximum courses covers the cross cutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability.**
- **All this factors are coveyed to the students through**

curriculum.

- Some of the subjects like.Zoology and Home Science syllabus covers portions about women's health related issues. The faculties of this department also covey the issue about women health, gender by conducting student seminar related to the subject.

- Environment and sustainability has been always given an importance by the institution, and it is also incorporated in the syllabus of Botany ,Zoology, Chemistry, Geography, English and industrial microbiology Environmental studyis a compulsary subject taught to the 1st year students of diffrent faculties where they also prepare projects based on environmental issues.

- In Botany department special emphasis is being given to development of medicinal garden, Naming and labeling of medicinal treeswhich develops an awareness for environment.

- Human Values is also a part of syllabus in social sciences and languages. It is also to be noticedthat the instituion always propogates human values as it does regular donations / visits to orphanages and old age home. Particularly the students of Political Science, Hindi, English make regular visit to orphanages and old age home.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

800

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2129

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

899

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **The P G departments organize Bridge courses for the new enrolled students, which gives access to the levels of the student's learning**

- The Teacher observes the performance of the students during cass, tests, quiz,assessments, laboratory work etc.
- The subject teacher evaluates the academic performance level of the students.

On account of above teacher can selectslow and advance learners and organizes special programs for both the learners' such as:

- Quiz
- Seminar
- Excursion
- Field visit for experiential learning
- Project work
- Model construction
- Guest Lectures
- Expert Lectures i.e. PSC ,Professional exams preparation ,personality development
- By facilitating students with audio and visual materials
- Fast learners are provided extra reference books
- Special coaching is given to students
- Tutorial classes are taken
- Sports activities related special coaching is arrange by sports officer for those who are interested in sports.
- We make advance learners aware about the available opportunities for further studies in their respective programme and courses they learn.
- NCC and NSS students are motivated to join military services and Social works related venues and courses by the concern programme teachers by discussing programme specific outcome (PoS) with the students.
- Rubrics is maintained by English Department for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2129	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process in the college is basically student centric as –

- The teacher's plans out lessons keeping in view the grasping ability of the students.
- The lectures in the class are basically delivered in Hindi and English.
- The teachers give notes to them in English so that they can cope up with the lessons.
- All teachers have access to Internet. In this way teachers can avail latest methods to make learning more students centric.
- Other methods are adapted. For example science club organizes education quiz competition, Essay competition, group discussion to develop skills like interactive learning. . Field work, through static / Working Model!
- Extra and tutorial classes are organized keeping in view of the student's need.
- For Independent learning students are sometimes asked to take the role of teachers and asked to solve any equation/ grammar sentences/ mathematical problems in the blackboard.
- At the end of each class sometimes the students are asked to give a re-cap of the class.
- Students are encouraged to asked questions in class.

The support structure available for teachers for teaching are- class rooms / Blackboards green boards/ ICT in every departments/ practical labs/ home science lab and kitchen/ library with textbooks/ reference books/ E-journals/ internet facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

* All the faculties uses laptop/mobile/tablet for taking classes preparing notes and presentations

* Apart from this some classes are equipped with computer / projector screen and audio video equipment.

* Faculty uses Microsoft Teem, Google Meet, and Zoom platform for conducting online lectures.

* Two of our classroom are equipped with smart board, based on the need the smart board is used by the all the faculty member.

* These classroom are also used for various guest lectures.

* Versatility of smart board makes very convenient for the faculty as well as for the students.

* Every teacher in the college provides class notes, power point presentation, study material and YouTube video.

* Lecture notes and study material of particular subject / papers are also uploaded on the web portal on College website so that interesting students can download the reading material.

* Even during the lock down period (2020-21) college was quick enough to start the online lectures. Every faculty member uses online application without any trouble.

* Every Faculty had uploaded study material in YouTube channel and also uploaded educational videos in CG portal.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

302

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Processes adopted by the institution, to ensure transparency in assesment.

- **At the time of admission, the counseling of the students are done by the teachers to choose the appropriate program, course combinations and information is given about internal assessment .**
- **Academic calendar is prepared by the college at the beginning of each session/semester. The calendar includes both academic and co-curricular activities. It insures that the internal assessment process is not affected by the co-curricular activities in the college.Academic calendar guarantees transparency in conducting the continuous internal assessment.**
- **After the completion of unit, unit tests are taken according to the time table.**
- **In between the units home assignment are given and quiz**

tests conducted for the students.
- According to university calendar, college organizes the college test, half yearly exam, model exam etc.
- The internal examination committee displays the schedule of internal exam on notice board.
- The students are shown the evaluated answer sheets by the subject's teachers. The doubts of the students are clarified by the teachers in the class.
- The examination committee of the college manages the frequency & mode of internal assessment /according to the time table and college academic calendar.
- In U.G. level, 10% of the marks obtained in internal exam are added to final score of student.
- In P.G. level, college has semester system in which twenty marks internal assessment is taken which comprise of written test which added with 80 marks theory paper.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Internal examination is conducted on college level although the guidelines are given by the university.
- There is mechanism for redressal of grievance with reference to evaluation student may see his test paper and discuss.
- Any grievances regarding time table of internal exam/sitting arrangement are redressed by examination committee but any grievances regarding marks internal/ external examination are redressed by the concerned subject teachers and they also guide regarding procedure for valuation and re-totaling .
- Principal and examination superintendent ensures the smooth and transparent conduct of university examination (external examination).
- If university result show discrimination of marks, then action is taken at college level by sending application or required documents.
- Student is given counseling to apply for re-valuation/re-totaling.
- Students are supported for redressed of grievances

regarding evaluation at college level so that they can approach to university to get their grievances solved.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes the programme (POs) and course outcomes (COs) for all programmes which are being offered by our college are stated and conveyed to teachers and students and also uploaded/displayed in our college website as well in the college prospects provided to students.

After the admission of students college organizes induction programme in college. The Department provides syllabus and brief it to students.

Each teacher of the concern subject bifurcate syllabus month and unit wise and explains the programme out comes (POs), programme specific outcome (POs) and course outcome (COs) to student in the class rooms.

Teachers also motivate students to visit college website for detail understanding of POs, PSo, and Cos. This helps the students to have better understanding and knowledge about the curriculums and syllabus.

On account of the allocated syllabus the teacher takes unit test, model test, quiz, seminar etc. and suggest students for further enrichment of their knowledge for participative & experiential learning so that after completing their course they may be able to have applied knowledge of their concern subjects and could do better in their life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes the attainment of programme outcomes (POs) and Course outcomes (COs) are regularly evaluated. The college administration and HoD of the department ensures the attainment of POs, PSo and COs. The collegedepartment accumulates data of students learning out comes in below mentioned ways.

- Session wise student's feedback is collected and analyzed by all the departments.
- Online Internal test
- Online Unit test
- Online Half yearly test
- Online Quiz test
- During Preparation leave ,through whatsapp group chat
- Annual examination result analysis
- Webinarand Online Group discussion by P G students.
- OnlinePresentations made by P G Students
- OnlineProject work by students
- Online Guest or expert person's lectures on relevant topics arranged by IQAC and Departments together as per the syllabus and curriculum.

Students passed with good marks are awarded to make them enthusiastic & progressive.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

586

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iggcv.com/Content/184_148_Adobe%20Scan%2027-Nov-2021%20(2).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an Ecosystem for innovations including incubation center and other channels to fuel creativity, for creation and transfer of knowledge, an MOU has been signed with Rungta College of Engineering to provide the information on entrepreneurship to the Students and faculty, The participation of students in the Idea Inbox competition has been well rewarded with many securing prizes. Help has been assured by RUBI (Rungta Business Incubator for participants, who are interested in taking their innovative ideas ahead and flourish it into a start-up..

No.of meetings are held and students are lectured on the way and set up for Ph.D.There is a thesis gallery in Library specially for PG students where thesis of different subjects are displayed

.The thesis exhibited are even fron the era of 1945, to national and international thesis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The main Extensions Activities are :

ORPHANAGE

OLD AGE HOME

BLOOD DONATION

Not only students, but even teachers/professors and office staff are committed to blood donation on a regular level. They realize the value of each life, that each life is precious and invaluable and each drop of blood is life.

AIDS AWARENESS

Information about Aids sensitizes the target group of youth to

follow responsible behavior themselves but also to have empathy for Aids sufferers.

ENVIRONMENT

Practices such as observing Earth Day/Environment Day/Green Day and doing garden duty through NSS volunteer work has sensitized students towards protecting and improving the environment. They realize the value of free resources such as clean air, clean water. They pledge never to waste them.

SWACHH BHARAT

Swachh Bharat has sensitized student toward the value of cleanliness - clean living clean surroundings etc. The realize that good health is closely linked to cleanliness. They try to keep the campus clean by not littering the premises.

CHHATTISGARHI CULTURE

Sensitizing towards Chhattisgarhi culture is a landmark extension activity of this college. It has sensitized students to the beauty and merits and greatness of their own culture-be it style of living, food, dress, culture, language etc. They feel greatest pride in their own culture seeing the museum on our college premises. Visitors to the college are taken to visit this museum, with a sense of great pride and achievement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

193

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	*View File*

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution established in the year 1989 has student strength of 1871. The institution offers various under-graduate and post-graduate programs. The campus land area is around 10.61

acres.

Classrooms

Laboratories

Computing Facilities:

Others:

Cycle stand:

Girl's common room

To provide personal space for girl students, college being a co-educational institute has provided a separate Girl's common room with all needful facilities at the center of building in ground floor that is conveniently approachable from all the directions in campus. The Girl's common room is provided with two separate toilets and sanitary napkin wending machine and dustbins for the disposal of wastes.

Wi-Fi

The entire campus is Wi-Fi enabled with high-speed internet connection.

The students, members of the faculty and non-teaching staff can access the internet, free of cost, all through the working hours, via the 78 PCs which are at their service.

CCTV

Strict monitoring is done exclusively for security and law enforcement purposes using 24 CCTV cameras with a display unit placed in the Principal chamber.

CANTEEN/YOGA AND GYMNASIUM

These facilities are also available in the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of faculty members and full time sports officer look after all cultural, sports and extracurricular activities of the college. Open auditorium for conduction of various cultural activities is constructed in the campus. Seminar hall is providedfor regular rehearsal and practice of cultural programs which is equipped with a sound system and ICT facility.

International yoga day is celebrated every year to create awareness in the area of physical and mental health and about healthy lifestyle.

The college organizes various cultural activities like youth festival, NSS day, Women's day, Fresher day, farewell party, Dance competition and other such activities to explore the talented creativity of students.

The institute has enough facilities for sports particularly outdoor games.The infrastructure of institution contains sports accessories for wholly ball, kho-kho, Netball, handball, kabaddi, badminton etc. For indoor games facilities available include accessories of Chess, Carom etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Library Manager

Nature of Automation: Partially

Version: 2015

Year of Automation: Automation is under Progress

The central library of college was established in the college in the year 1989, since the library has made consistent progress in terms of collection of books, e-resources and services. It reflects the institute's commitment to providing the best possible library and information services to its academic

community of faculty members, students and staff members. It is a major resource for art, science, commerce, and allied subject's information in this part of the world and has a tremendous collection of both printed and digital resources. The Library has been continuing its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

College Library is much enriched in the terms of reference books and text books. The Library has total 23125 Text Book, 353 Reference Book and New Paper 02.Llibrary cards are issued to all the students for issuing text books, reference books and magazine. Library also provides book bank services for SC/ST and BPL students; they can keep the books with them up to examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet Connection: bandwidth is more than 50 MBPS

No. of Systems and their Configuration:Our institution has a total of 78 computers for students with the following configuration: Processor i3, 4GB RAM, 500 GB Hard Disk, 3.10 GHz CPU Speed.

Software:Institute has various software needed for academic purposes which includes Oracle, C,and C++, Visual Basic 6.0, Microsoft office, Python, dot net framework and Works apart from basic software like Tally etc.

Operating System:The institute has Windows Operating System and also works with open source operating systems like Ubuntu OS and other software tools python, R,

I/O Devices:The institute purchases printers as per the requirements given by the departments. The institute has in laser printers.

LCD Projectors

Smart Class

Smart Board

Computer Lab

English Language Lab

1. **Our English lab with software based on LSRW skills helps student:**

   - **in easy and fast learning**
   - **it enables them to understand basic English language skills.**

1. **It improves their overall personality.**
2. **The students show improvement in skills such as**

   - **Vocabulary**
   - **Grammar**
   - **Pronunciation**
   - **Intonation**
   - **Soft Skills**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **There are separate committees for maintaining all these facilities.**
2. **There are Lab Technicians in every department who maintains the stock register by physically verifying the items time to time.**
3. **Department wise annual stock verification is done by the respective Heads of the Departments.**
4. **Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant.**
5. **Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees.**

College campus maintenance is monitored through regular inspection. The college has standard system for this purpose

which shares responsibilities among all staff members. There is effective distribution and delegation of responsibilities controlled and monitored by Principal. ifferent committees are formed in college for efficient utilization and maintenance of facilities. Financial obligations for maintenance are met by Janbhagidari samiti sanction. .

For maintenance and repair of sophisticated instruments authorized engineers are hired according to the necessity.

. Yearly stock verification is done by the verification committee. facilties in the library is maintained on regular basis.

Sports ground is maintained before sports session. Grass cutting and levelling is done and prepared for sports activity.

For proper utilization printers are made available to departments where teachers and students can have printouts. Cartridge refilling; repair jobs; bill payment; and uninterrupted internet connectivity in the college is taken care by the College administration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	*View File*

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council:
(https://www.iggcv.com/College.aspx?PageName=LEADERSHIP)

Anti-Ragging Committee:
(https://www.iggcv.com/College.aspx?PageName=ANTI%20RAGGING)

Women Cell and Prevention of Sexual Harassment at Woking Place:
(https://www.iggcv.com/College.aspx?PageName=WOMEN%20CELL,%20GER
NDER%20ISSUE,%20CLASS%20REPRESENTATIVE)

NSS: (https://www.iggcv.com/College.aspx?PageName=NSS)

NCC: (https://www.iggcv.com/College.aspx?PageName=NCC)

Cultural Committee: (https://www.iggcv.com/College.aspx?PageName
=CULTURAL%20ACTIVITY&topicid=326)

Girls Common Room Committee: (https://www.iggcv.com/College.aspx
?PageName=GIRLS%20COMMON%20ROOM)

Sports Committee:
(https://www.iggcv.com/College.aspx?PageName=SPORTS&topicid=278)

Janbhagidari Committee: (https://www.iggcv.com/College.aspx?Page
Name=JANBHAGIDARI%20SAMITI)

AlumniCommittee:
(https://www.iggcv.com/College.aspx?PageName=ALUMNI%20LIST)

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

TheAlumni Associationof the college was registered on 23.03.2021
and its registration no. is122202142162. It is working through
an executive committee duly decided in its meeting. The
committee spearheads different activities of the association in
close association with the college administration. The college
began its activity in 2016 and its many students are very well

placed in reputed positions. Many such students are closely associated with the Alumni Association and they take active interest in the activities of the association.

- The meeting of the alumnihas been regular process for last many years and the association has been closely attached to college functioning.

- There are concentrated efforts on the part of the college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. This results in great success and a number of old students added to the association and showed their keen interest in contributing to improve college facilities.

- A large-scale alumni meetwas organized in 12.05.21 and it was decided that annually such meeting would be organized on the May every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year   E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: TO STRIVE TOWARDS EXCELLENCE IN EVERY SPHERE BY THOUGHTS, EXPRESSION AND ACTION.

MISSION:

1. Creating an academic environment which gives scientific

and technological orientation to the students.

2. To create and promote environment which are value based, enhances moral characteristics and nurtures a love for human beings, animals and develops a social commitment.

3. To ensure that the students develop an affinity for environment, nature and in totality, an concern for the biodiversity.

4. To inculcate admiration, respect and love for the nation and also to ensure the empathy for Chhattisgarh and its culture in the mosaic of Indian culture.

5. To promote skills so as to meet the needs of successful career & employability.

6. To give a platform for academic intelligence, creativity and physically energize them through sports so as to strive towards total physical development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The top management, Principal and faculty work in synergy for implementing its quality policy. The college promotes a culture of participative management at the academic, administrative and financial levels.

- Principal being head of the institution delegates authority of the departments to the respective HODs for running their department's management and academics with discussions with the administration.

- Powers are decentralized through a well defined system and responsibilities are communicated to the conveners of committees, cells and societies. The activities are performed by mutual understanding between all the faculties.

- There are numerous committees constituted by our college which conducts various program such as Seminar (Webinar), Training program and awareness program as per the occasion and demand

- Admission task:Each department and all the faculty members along with the office staff is involved in admission duty every year .

- Cultural Function
- **Examination task: The examination duty is performed by every faculty members along with the Principal Ma'am as a Superintendant.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Meetings are organized regularly for proper implementations of the programs. Principal, through periodic meetings with NAAC Coordinator, IQAC, and HoDs plans and enables various activities. The following strategic imperatives were identified and implemented by our institute

1. **Introduction of new PG classes**
2. **Augmentation of Infrastructural facilities**
3. **MOUs (https://www.iggcv.com/College.aspx?PageName=MOU%20WITH%20OTHER%20INSTITUTIONS)**
4. **Alumini Association (https://www.iggcv.com/College.aspx?PageName=ALUMNI%20LIST)**
5. **Utilization of government and non government funds**
6. **Organizing Faculty Development Program(http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)**

- **Utilization of Govt. as well as non government funds has been one of most important criteria of strategic plan. During 2016-17 to 2020-21, the grant received by UGC was utilized for conducting National Workshop organized by Zoology Department, IGGCV.**
- **The Grants sanctioned under RUSA was utilized for renovation, construction, purchase of lap equipment, LCD projectors, Computer lab establishment, ICT equipments etc.**
- **The building construction for running PG classes, extension of laboratories (Physics, Chemistry, Industrial Microbiology) and library is going on through strategic plan of RUSA and Purchase Committee. Renovation and**

extension work of building is still going on in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The principal, staff and students are together making a large working machinery of the college.**
- **Principal: To implement and monitor the education system to furnish to the institute's vision and mission.**
- **Head of the department is responsible for the academic and administrative functions of the department.**
- **The institution has established various committees which are working efficiently in their respective areas.**

The organizational structure consists of 3 key pillars: Administrative, Academic and Financial.

Administrative:

- **Principal implement and monitor the education system to furnish to the institute's vision and mission.**
- **The head clerk maintains all the budget including salary of the employees.**
- **The Upper divisional Clerk and Lower Divisional clerk maintains all the administrative records.**

Academic

- **Principal implement all the directions given by the Higher Education Department including admission and examination work. Principal also ensures that all the academic activities must be performed on timely manner as per the academic calendar.**
- **Head of the department is responsible for smooth**

functioning of the departments with the help of faculty members, laboratory technician and lab attendant.

Financial

- **Financial assistance has been provided by MHRD, Government of India through RUSA grant and as a budgetary support through Higher Education Department, Chhattisgarh.**
- **College also extends financial support through Janbhagidari Samiti and Students fee.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Since our college is running through Chhattisgarh State Government, the college provides all the service benefits to the employees as the Leave Encashment, Gratuity and other benefits as per the government rules on the date of their superannuation itself.**

- The employees (faculty and non faculty) of the college are being provided the benefits of leaves as Casual Leave, Study Leave, Maternity Leave, Paternity Leave, Child care leave, Emergency leave etc.
- The faculty members are being encouraged and permitted for their professional development by granting leaves to participate to attend refresher courses, orientation programmes, seminars, conferences and workshops etc.
- Faculty members also contributed tohelpnon teaching employee'sfamily members withfinancialassistance during times ofsickness. Financial assistance given to Adhoc employee, Shri Madan Singh Ji for his son's treatment during times ofsickness
- Financialassistance has been provided as per the CG government rule to the dependents of Teaching (Dr. Girish Singh,Professor, Department of Sociology) and non teaching staff (Shri A.R Nishad Ji, Store Room In-charge) dueto theiruntimely demise during Covid times.
- College also celebratesretirement day (https://www.iggcv.com/events_details.aspx?eid=130) (https://www.iggcv.com/events_details.aspx?eid=110) and other festivals (https://www.iggcv.com/events_details.aspx?eid=131) (https://www.iggcv.com/events_details.aspx?eid=115) (https://www.iggcv.com/events_details.aspx?eid=38) (https://www.iggcv.com/events_details.aspx?eid=104) (https://www.iggcv.com/events_details.aspx?eid=37) to keep motivation levels high of the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The principal of our college regularly observe classrooms and monitor activities of the department.**
- **The principal also conduct personal meetings with the faculties to analyze the problems in teaching and evaluate the performance of the respective faculty based on the syllabus covered, academic activities, innovative teaching efforts done for the weak students etc.**
- **The daily diary and attendance register are regularly checked by the principal at the end of the month.**
- **The institution is having comprehensive appraisal system for staff through a well defined staff self appraisal form (PBAS) which has to be filled and submitted by each faculty at the end of every academic year. The appraisal system contains all the information of IQAC, academic progress like PhD Student guided, Major and Minor Project undertaken, publication in reputed peer viewed journal, innovative way of teaching, NET/SLET tutorial classes, participation in international and National conferences etc.**
- **The faculty and non teaching staff also gets an opportunity to discuss their problems regarding their performance. The Principal looks into the concerned problem and work out for constructive solution.**
- **The Principal appraise these self appraisal forms and forward it to the higher authorities for final evaluation.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done regularly by the institution. Acommittee formed by the Principalfor the audit purpose has the responsibility to perform audit in a stipulated time. The internal audit committee is as follows

Financial audit is done by the Head Clerk and will be intimated for any missing entry / voucher.

Salary / Income Tax / Internal Audit - Dr. M.S. Patel, Dr. S.K. Bohre, Dr. Ritesh Kumar Agrawal

Internal audit is done regularly by the above mentioned members and its report is produced to the administration.

Financial Audit is done by the Office regarding

- **Expenses in the laboratory.**
- **Expenses in the Cultural / Webinar / Seminar / Co-Curricular programme organised (eg. Release of Grants-in-aid to Indira Gandhi Govt. Arts,Science & Commerce College, Vaishali Nagar, Bhilai, Durg (C.G.) for organising Seminar/ Symposial Conference Workshop etc. on "Innovative Learning Methods in Animal Sciences: Discouraging Dissections" was done by external CA through Head of the Institute).**
- **Garden work**

2. External audit is done at two levels :-

A. Audit team is sent by the Directorate of Higher Education, Governmentof Chhattisgarh to the institution. This audit will take place at the decision on Directorate of Higher Education, Govt. ofChhattisgarh.

B. External audit is done by the Accountant General of Chhattisgarh Government at an interval of 5 years.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization and utilization of funds is done in the following approach through Purchase committee, Planning and development Committee,RUSA Committee, Janbhagidari, UGC Committee

- **The office staff records day to day expenses and maintains yearly budget**
- **UGC financial documents are recorded and maintained by the UGC Committee of our college.**
- **Expenses incurred by the science departments for practical's purposes are maintained and submitted to the office.**

Financial expenses for any construction/extension work is maintained by the different committees such as Janbhagidari;

Planing and development; Purchase; RUSA and UGC committees.

- Financial due diligence is done by the Internal audit committee which monitors the finances of college every year.
- External audit is done from time to time as per government rules.
- Release of Grants-in-aid to Indira Gandhi Govt. Arts,Science & Commerce College, Vaishali Nagar, Bhilai, Durg (C.G.) for organising Seminar/ Symposial Conference Workshop etc. on "Innovative Learning Methods in Animal Sciences: Discouraging Dissections" was utilized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are various activities that has been contributed significantly by IQAC Cell for institutionalizing the quality, assurance strategies and processes.

1. Orientation for NAAC

2..MOU with different institution

3..Placement cell organized seminars

4..Special facilities for disabled students such as Braille Name plates, Braille books and Ramp were provided.

5. Online Foreign exchange programs.

6.. Conducted CBSE NET and SET (Economics) Model test Examination by Economics Department on 29th - 30th May 2021. (https://www.iggcv.com/events_details.aspx?eid=63)

7..Students also learnt various skills through skill development cell(https://www.iggcv.com/Content/264_170_college%20cultural%20 programs.pdf).

8. Chinhari - as a symbol of Chhattisgarhi indigenous culture established.

9.Workshop in POSCO with collaboration from NSS and NGO SAKSHI

10.Online teaching through video lectures/notes during Covid pandemic times.

- **The IQAC in-charge urged all the faculties to initiate online teaching through various online teaching platform, such as Google Meet, Zoom etc. Although online teaching has been encouraged by the government, the COVID-19 pandemic has promoted it on a bigger scale.**
- **Many faculty members prepared the notes/video lectures in their respective domain and uploaded the same into Institute webpage (http://ocm.iggcv.com/Faculty_uploaded.aspx), University webpage and State Government Online study portal cgschool.in for the larger benefit of the students.**
- **To maintain student learning, faculty members also created Whatsapp group so as to reach out students on a large scale and solve their problems.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC with meetings with various departments and different commities Takes report of their progression.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of   **A. All of the above**

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER EQUITY AND
SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AS THE
COLLEGE HAS 75% OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER
THE COLLEGE TO BE SAFE FOR GIRLS:-**

SAFETY AND SECURITY

1. **WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL**
2. **IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGHDROP BOXMENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.**
3. **HELPLINE OFPOLICE ASSISTANCEIS DISPLAYED IN THE COLLEGE.**
4. **THE COLLEGE IS UNDERCCTV VIGILANCEFOR SAFTEY.**
5. **SECURITY GUARDIS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.**

COUNSELING

1. **SPECIAL COUNSELING AND GUIDANCE**
2. **BETI BACHAO BETI PADHAO CAMPAIGNBY NSS.**
3. **MEDICAL CARE / CHECKUPS / CONSULTATIONSFOR GIRLS BY HOME SCIENCE DEPARTMENT.**
4. **LEGAL AWARENESS PROGRAMMEIS ORGANIZED ON SEXUAL HARASSMENT / ABUSE,POCSOA (PROTECTION OF CHILDREN FROM SEXUAL OFFENSES ACT) -19TH FEBRUARY, 2019.**

COMMON ROOMS

1. **GIRLS COMMON ROOM**
2. **THERE IS ALSOSPACIOUS WOMEN/GIRLS REST ROOMIN DIFFERENT PARTS OF THE COLLEGE.**
3. **SANITARY NAPKINS VENDING MACHINEHAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.**
4. **SPECIAL SEATING ARRANGEMENTIN LAWN ONLY FOR GIRLS**
5. **JOB ORIENTED COURSESSPECIALLY FOR WOMEN -BEAUTY PARLOUR- 06-NOV-2019**
6. **THERE ISEXEMPTION OF TUTION FEESFOR GIRL STUDENTS.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

WASTE MANAGEMENT –

SOLID WASTE:

- SOLID WASTE LIKE PAPER / WOODS/ ARE recycled in college
- SOME SOLID WASTE LIKE LEAVES / WINGS / BRANCHES ETC ARE DUMPED IN COMPOST MADE FOR THE PURPOSE.
- DUSTBINS ARE PLACED IN EVERY CLASSROOM / LABORATORIES / RESTROOMS / CANTEEN AT DIFFERENT LOCATION IN CAMPUS THEY ARE COLLECTED AND DISPOSED IN A PROPER MANNER. .

LIQUID WASTE:

- LIQUID WASTE LIKE WATER FLOWING AFTER USE FROM TAPS / BOREWELL ARE DIRECTED TOWARDS GARDEN, SO THAT THEY CAN BE USED FOR WATERING.
- ALL LIQUID WASTES FROM TOILET ETC ARE DIRECTED TO MAIN DRAINAGE.
- THE WATER DRIPPING OUT FROM THE AC ARE COLLECTED IN BUCKETS AND USED FOR WATERING PLANTS.

BIOMEDICAL WASTE:

Waste after Haematological experiments and medical camps are Burnt in the Incinater.

E- WASTE:

- E- WASTE LIKE COMPUTER / WIRES / CABLES / ELECTRONIC ITEMS ARE STORED IN STORE ROOM AND DISPOSED EVERY YEAR.

- OLD MONITORS / CPU'S ARE REPAIRED BY TECHNICIANS AND REUSED.
- THE STUDENTS ALSO REPAIR MONITORS, CPU ETC AND ARE REUSED.

WASTE RECYCLING SYSTEM:

HAZARDOUS CHEMICALSANDRADIOACTIVE WASTE MANAGEMENT:-

THE INSTITUTION DOES NOT HAVE RADIOACTIVE ELEMENTS AS WASTE. THE HAZARDOUS CHEMICALS FROM CHEMISTRY LAB IS MANAGED AS SUCH

THE WASTE FROM THE CHEMICAL LABS IS DILUTED AND FLOWN INTO WASHBASIN WHICH PASSES THROUGH MUNCIPAL PIPE LINES.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

`A. Any 4 or all of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`A. Any 4 or all of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

he institution makes various efforts and initiative to provide an inclusive environment of tolerance, harmonious, towards various cultural, regional, linguistic and communal socio economic diversities by conduction programs, events, through NSS, NCC, cultural committee and various departments of the college.

Ø The institution organizesfarewell, of all the staff equally may be of class I or class IV employee.

Ø The institution organizesBirthdaysof faculties in the respective departments.

Ø The institution also organizeswelcome and farewell of students.

Ø The institution also organizes programs likeBook Launch Programsto generate an inclusive environment.

Ø The institution makes regular visit to Old Age Home and Orphanage and Anganbadi to promote environment of harmony and love towards other human beings.

Ø The days such asUnity day/National integration days, Sadbhawana Diwasis also celebrated by NSS and NCC and other staff.

Ø Besides the institution promotesblood donationto all in need as a mark of tolerance and harmony towards other human beings.

Ø The faculty of the institution has an association where funds are collected and they are used in giving gifts during functions likeHouse Warming, Marriage, Baby Naming Ceremony, etc.

Ø The institution has a cell namedPrevention of Caste Based Discrimination in Higher Educationwhich functions efficiently to promote harmony and tolerance towards other socio economic group.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institute organizes various activities to spread as an initiative towards sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. They are –

Hindi Diwas

- **Hindi Diwasis celebrated by Hindi Department every year on 14th September or around it to celebrate the adoption of Hindi as the official language of the country.**

Kargil Day Parade

- **The NCC Cadets organizesKargil Parade Dayevery year by NCC.**

NCC Day

- **NCC Dayfalls on 4th Sunday of November every year. This day is celebrated every year in the college by NCC Cadets.**

Human Right Day

- **Human Right Dayis celebrated by Political Science Department on 10th December every year.**

Constitution Day

- **Constitution dayis celebrated by Political Science Department as a respect to our constitution on 26th November every year.**

Sanskrit Divas

- Sanskrit Divasis celebrated by Sanskrit Department as a respect to Sanskrit language, the Pride of India.

YOGA DAY

- Yoga Dayis celebrated every year in the college as it is a mark of honor for our country because 21st June is being celebrated asInternational Yoga Dayby UNO due to the initiative by our country.

SVEEP

(Systematic Voters Education and Electoral Participation)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to nurture Nationalism and fostering patriotic spirit to the students by organizing various programs other than national festivals like Independence Day and Republic day. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

Some of the programs and events are –

1. **Gandhi Jayanti**
2. **Children's Day**
3. **Teacher's Day**
4. **KalidasJayanti**
5. **AIDS Day**
6. **NiralaJayanti**
7. **Global Handwashing Day**
8. **Traffic Awareness Day**
9. **SVEEP**
10. **Science Day**
11. **Birthday of Swami Vivekanand (Youth Day)**
12. **Water Conservation Day**
13. **De-Addiction Campaign**

14. Blue Whale Game Prevention

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES

The two best practices implemented by the institution are:-

1. **Nurturing the Social ethics of love and care for the orphans and the Senior Citizens.**
2. **Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional performance is distinctive to its vision and priority as well as thrust as it gives emphasis to give an extra attention to address the learning abilities of those student who come from those background who do not get either have educational scope, or cannot afford proper educational career due to finance. While it gives also special care and scope to those students who work along with studies to support their families.

The Performance of the institution in one area distinctive to its priority is based on the fact that: -

- Most of the students(around 70%)are female, even though it's a co-educational institution.It is noticeable that the institution although located in a place where there is other girls college near its vicinity even though the college has more number of girls student perhaps-

- As According to the record ofSession 2020-21admission, the number ofgirlsadmitted to this session are1323 (One Thousand Three Hundred and Twenty Three)and the number ofboysadmitted to this session are548 (Five Hundred and Forty Eight).

- The parents find the institutionmore secure and safe.

- The college provides all those facilities to the girls as comparable to a girl's college.

- Many of these girl students come fromBPL (Below Poverty Line) families.

- Many of these girls' students work somewhere or the other after or before college hours to support their families, along with their studies.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. for commencing the sessionAcademic meeting with principal and staff are held.
2. Theory and practical requisites are presented in the meeting.
3. The academic calendar of collage is framed based on CG Government and the University"s calendar.
4. Time table committee prepares college time table , and Departmental time table in respective departments, which are displayed on the notice board and college website.
5. The 7 hours stay in college is given utmost importance and followed strictly.
6. The teaching plans are made in the starting of the session.
7. Academic supervisor is appointed to monitor the regularity of classes and course completion.
8. The curriculum delivery methods are planned by faculty , like chalk- board , smart class , power point etc along with planning the in class sitting arrangements.
9. Course completion is verified regularly.
10. Practical labs have lab manual to for all practicals to aid the students
11. Regular discussions, Student seminars, guest lecturers were conducted in all subjects, even during the pandemic times, with online mode.
12. Students have easy Physical and online access to Library which is well equipped with books along with Braille books , special need facility, thesis Gallery and author"s club.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calender of the college is prepared based on Government and University calender.

1.College level: In Academic Calendar at the begning of the session diffrent test that ought to be conducted is prepared. Facultyalsoprepares theirown schedule regarding continous internal evaluationsLike class test, assingments according to the time table. The institution acertains multiple assesment throughout the session in various forms. Activites like field work / Project work / presentation / assesment, all according to preplaned academic calender.

The Institution conducts halfyearly exams, practicle exams, mock practiclsaccording to the time table. there is an arrangement of internal examiner and external examiner is provided by the university.

For conducting internal evaluation and assesment an examination committee has been formed.

The institution also acertains that CO / PO/ PSO has been achived.

The departments with practicle also carry out experiments, submission of practicle records, practice of mock viva as a part of laboratory course evaluation.

Question paper for internal examination are prepared by the concern teacher and handed over to the examination committee.

Besides students ,are also assessed on the basis of seminar, response in study tour / field trips / project works etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and	A. All of the above

assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross cutting issues are givenspecial importance

- **The syllabus to the maximum courses covers the cross cutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability.**
- **All this factors are coveyed to the students through curriculum.**
- **Some of the subjects like.Zoology and Home Science syllabus covers portions about women's health related issues. The faculties of this department also covey the issue about women health, gender by conducting student seminar related to the subject.**
- **Environment and sustainability has been always given an importance by the institution, and it is also incorporated in the syllabus of Botany ,Zoology, Chemistry, Geography, English and industrial microbiology Environmental studyis a compulsary subject taught to the 1st year students of diffrent faculties where they also prepare projects based on environmental issues.**
- **In Botany department special emphasis is being given to**

- **development of medicinal garden, Naming and labeling of medicinal treeswhich develops an awareness for environment.**
- **Human Values is also a part of syllabus in social sciences and languages. It is also to be noticedthat the instituion always propogates human values as it does regular donations / visits to orphanages and old age home. Particularly the students of Political Science, Hindi, English make regular visit to orphanages and old age home.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

800

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2129

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

899

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **The P G departments organize Bridge courses for the new enrolled students, which gives access to the levels of the student's learning**
- **The Teacher observes the performance of the students during cass, tests, quiz,assessments, laboratory work etc.**
- **The subject teacher evaluates the academic performance level of the students.**

On account of above teacher can selectslow and advance learners and organizes special programs for both the learners' such as:

- **Quiz**
- **Seminar**
- **Excursion**
- **Field visit for experiential learning**
- **Project work**

- Model construction
- Guest Lectures
- Expert Lectures i.e. PSC ,Professional exams preparation ,personality development
- By facilitating students with audio and visual materials
- Fast learners are provided extra reference books
- Special coaching is given to students
- Tutorial classes are taken
- Sports activities related special coaching is arrange by sports officer for those who are interested in sports.
- We make advance learners aware about the available opportunities for further studies in their respective programme and courses they learn.
- NCC and NSS students are motivated to join military services and Social works related venues and courses by the concern programme teachers by discussing programme specific outcome (PoS) with the students.
- Rubrics is maintained by English Department for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2129	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process in the college is basically

student centric as –

- The teacher's plans out lessons keeping in view the grasping ability of the students.
- The lectures in the class are basically delivered in Hindi and English.
- The teachers give notes to them in English so that they can cope up with the lessons.
- All teachers have access to Internet. In this way teachers can avail latest methods to make learning more students centric.
- Other methods are adapted. For example science club organizes education quiz competition, Essay competition, group discussion to develop skills like interactive learning. . Field work, through static / Working Model!
- Extra and tutorial classes are organized keeping in view of the student's need.
- For Independent learning students are sometimes asked to take the role of teachers and asked to solve any equation/ grammar sentences/ mathematical problems in the blackboard.
- At the end of each class sometimes the students are asked to give a re-cap of the class.
- Students are encouraged to asked questions in class.

The support structure available for teachers for teaching are- class rooms / Blackboards green boards/ ICT in every departments/ practical labs/ home science lab and kitchen/ library with textbooks/ reference books/ E-journals/ internet facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

* All the faculties uses laptop/mobile/tablet for taking

classes preparing notes and presentations

* Apart from this some classes are equipped with computer / projector screen and audio video equipment.

* Faculty uses Microsoft Teem, Google Meet, and Zoom platform for conducting online lectures.

* Two of our classroom are equipped with smart board, based on the need the smart board is used by the all the faculty member.

* These classroom are also used for various guest lectures.

* Versatility of smart board makes very convenient for the faculty as well as for the students.

* Every teacher in the college provides class notes, power point presentation, study material and YouTube video.

* Lecture notes and study material of particular subject / papers are also uploaded on the web portal on College website so that interesting students can download the reading material.

* Even during the lock down period (2020-21) college was quick enough to start the online lectures. Every faculty member uses online application without any trouble.

* Every Faculty had uploaded study material in YouTube channel and also uploaded educational videos in CG portal.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

302

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Processes adopted by the institution, to ensure transparency in assesment.

- At the time of admission, the counseling of the students are done by the teachers to choose the appropriate program, course combinations and information is given about internal assessment .
- Academic calendar is prepared by the college at the beginning of each session/semester. The calendar includes both academic and co-curricular activities. It insures that the internal assessment process is not affected by the co-curricular activities in the college.Academic calendar guarantees transparency in conducting the continuous internal assessment.
- After the completion of unit, unit tests are taken according to the time table.
- In between the units home assignment are given and quiz tests conducted for the students.
- According to university calendar, college organizes the college test, half yearly exam, model exam etc.
- The internal examination committee displays the schedule of internal exam on notice board.
- The students are shown the evaluated answer sheets by the subject's teachers. The doubts of the students are clarified by the teachers in the class.
- The examination committee of the college manages the frequency & mode of internal assessment /according to the time table and college academic calendar.
- In U.G. level, 10% of the marks obtained in internal exam are added to final score of student.
- In P.G. level, college has semester system in which twenty marks internal assessment is taken which

comprise of written test which added with 80 marks theory paper.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- **Internal examination is conducted on college level although the guidelines are given by the university.**
- **There is mechanism for redressal of grievance with reference to evaluation student may see his test paper and discuss.**
- **Any grievances regarding time table of internal exam/sitting arrangement are redressed by examination committee but any grievances regarding marks internal/ external examination are redressed by the concerned subject teachers and they also guide regarding procedure for valuation and re-totaling .**
- **Principal and examination superintendent ensures the smooth and transparent conduct of university examination (external examination).**
- **If university result show discrimination of marks, then action is taken at college level by sending application or required documents.**
- **Student is given counseling to apply for re-valuation/re-totaling.**
- **Students are supported for redressed of grievances regarding evaluation at college level so that they can approach to university to get their grievances solved.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes the programme (POs) and course outcomes (COs) for all

programmes which are being offered by our college are stated and conveyed to teachers and students and also uploaded/displayed in our college website as well in the college prospects provided to students.

After the admission of students college organizes induction programme in college. The Department provides syllabus and brief it to students.

Each teacher of the concern subject bifurcate syllabus month and unit wise and explains the programme out comes (POs), programme specific outcome (POs) and course outcome (COs) to student in the class rooms.

Teachers also motivate students to visit college website for detail understanding of POs, PSo, and Cos. This helps the students to have better understanding and knowledge about the curriculums and syllabus.

On account of the allocated syllabus the teacher takes unit test, model test, quiz, seminar etc. and suggest students for further enrichment of their knowledge for participative & experiential learning so that after completing their course they may be able to have applied knowledge of their concern subjects and could do better in their life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes the attainment of programme outcomes (POs) and Course outcomes (COs) are regularly evaluated. The college administration and HoD of the department ensures the attainment of POs, PSo and COs. The collegedepartment accumulates data of students learning out comes in below mentioned ways.

- **Session wise student's feedback is collected and analyzed by all the departments.**
- **Online Internal test**
- **Online Unit test**
- **Online Half yearly test**
- **Online Quiz test**
- **During Preparation leave ,through whatsapp group chat**
- **Annual examination result analysis**
- **Webinarand Online Group discussion by P G students.**
- **OnlinePresentations made by P G Students**
- **OnlineProject work by students**
- **Online Guest or expert person's lectures on relevant topics arranged by IQAC and Departments together as per the syllabus and curriculum.**

Students passed with good marks are awarded to make them enthusiastic & progressive.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

586

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance

(Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iggcv.com/Content/184_148_Adobe%20Scan%2027-Nov-2021%20(2).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an Ecosystem for innovations including incubation center and other channels to fuel creativity, for creation and transfer of knowledge, an MOU has been signed with Rungta College of Engineering to provide the information on entrepreneurship to the Students and faculty, The participation of students in the Idea Inbox competition has been well rewarded with many securing prizes. Help has been assured by RUBI (Rungta Business Incubator for participants, who are interested in taking their innovative ideas ahead and flourish it into a start-up..

No.of meetings are held and students are lectured on the way and set up for Ph.D.There is a thesis gallery in Library specially for PG students where thesis of different subjects are displayed .The thesis exhibited are even fron the era of 1945, to national and international thesis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The main Extensions Activities are :

ORPHANAGE

OLD AGE HOME

BLOOD DONATION

Not only students, but even teachers/professors and office staff are committed to blood donation on a regular level. They realize the value of each life, that each life is precious and invaluable and each drop of blood is life.

AIDS AWARENESS

Information about Aids sensitizes the target group of youth to follow responsible behavior themselves but also to have empathy for Aids sufferers.

ENVIRONMENT

Practices such as observing Earth Day/Environment Day/Green Day and doing garden duty through NSS volunteer work has sensitized students towards protecting and improving the environment. They realize the value of free resources such as clean air, clean water. They pledge never to waste them.

SWACHH BHARAT

Swachh Bharat has sensitized student toward the value of

cleanliness - clean living clean surroundings etc. The realize that good health is closely linked to cleanliness. They try to keep the campus clean by not littering the premises.

CHHATTISGARHI CULTURE

Sensitizing towards Chhattisgarhi culture is a landmark extension activity of this college. It has sensitized students to the beauty and merits and greatness of their own culture-be it style of living, food, dress, culture, language etc. They feel greatest pride in their own culture seeing the museum on our college premises. Visitors to the college are taken to visit this museum, with a sense of great pride and achievement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

193

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Institution established in the year 1989 has student strength of 1871. The institution offers various under-graduate and post-graduate programs. The campus land area is around 10.61 acres.

Classrooms

Laboratories

Computing Facilities:

Others:

Cycle stand:

Girl's common room

To provide personal space for girl students, college being a co-educational institute has provided a separate Girl's common room with all needful facilities at the center of building in ground floor that is conveniently approachable from all the directions in campus. The Girl's common room is provided with two separate toilets and sanitary napkin wending machine and dustbins for the disposal of wastes.

Wi-Fi

The entire campus is Wi-Fi enabled with high-speed internet connection.

The students, members of the faculty and non-teaching staff can access the internet, free of cost, all through the working hours, via the 78 PCs which are at their service.

CCTV

Strict monitoring is done exclusively for security and law enforcement purposes using 24 CCTV cameras with a display unit placed in the Principal chamber.

CANTEEN/YOGA AND GYMNASIUM

These facilities are also available in the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of

faculty members and full time sports officer look after all cultural, sports and extracurricular activities of the college. Open auditorium for conduction of various cultural activities is constructed in the campus. Seminar hall is providedfor regular rehearsal and practice of cultural programs which is equipped with a sound system and ICT facility.

International yoga day is celebrated every year to create awareness in the area of physical and mental health and about healthy lifestyle.

The college organizes various cultural activities like youth festival, NSS day, Women's day, Fresher day, farewell party, Dance competition and other such activities to explore the talented creativity of students.

The institute has enough facilities for sports particularly outdoor games.The infrastructure of institution contains sports accessories for wholly ball, kho-kho, Netball, handball, kabaddi, badminton etc. For indoor games facilities available include accessories of Chess, Carom etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Library Manager

Nature of Automation: Partially

Version: 2015

Year of Automation: Automation is under Progress

The central library of college was established in the college in the year 1989, since the library has made consistent progress in terms of collection of books, e-resources and services. It reflects the institute's commitment to providing the best possible library and information services to its academic community of faculty members, students and staff members. It is a major resource for art, science, commerce, and allied subject's information in this part of the world and has a tremendous collection of both printed and digital resources. The Library has been continuing its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

College Library is much enriched in the terms of reference books and text books. The Library has total 23125 Text Book,

353 Reference Book and New Paper 02.Llibrary cards are issued to all the students for issuing text books, reference books and magazine. Library also provides book bank services for SC/ST and BPL students; they can keep the books with them up to examination.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet Connection: bandwidth is more than 50 MBPS

No. of Systems and their Configuration:Our institution has a total of 78 computers for students with the following configuration: Processor i3, 4GB RAM, 500 GB Hard Disk, 3.10 GHz CPU Speed.

Software:Institute has various software needed for academic purposes which includes Oracle, C,and C++, Visual Basic 6.0, Microsoft office, Python, dot net framework and Works apart from basic software like Tally etc.

Operating System:The institute has Windows Operating System and also works with open source operating systems like Ubuntu OS and other software tools python, R,

I/O Devices:The institute purchases printers as per the requirements given by the departments. The institute has in laser printers.

LCD Projectors

Smart Class

Smart Board

Computer Lab

English Language Lab

1. Our English lab with software based on LSRW skills helps student:

- in easy and fast learning
- it enables them to understand basic English language skills.

1. It improves their overall personality.
2. The students show improvement in skills such as

- Vocabulary
- Grammar
- Pronunciation
- Intonation
- Soft Skills

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. **There are separate committees for maintaining all these facilities.**
2. **There are Lab Technicians in every department who maintains the stock register by physically verifying the items time to time.**
3. **Department wise annual stock verification is done by the respective Heads of the Departments.**
4. **Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant.**
5. **Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees.**

College campus maintenance is monitored through regular inspection. The college has standard system for this purpose which shares responsibilities among all staff members. There is effective distribution and delegation of responsibilities controlled and monitored by Principal. ifferent committees are formed in college for efficient utilization and maintenance of facilities. Financial obligations for maintenance are met by Janbhagidari samiti sanction. .

For maintenance and repair of sophisticated instruments authorized engineers are hired according to the necessity.

. Yearly stock verification is done by the verification committee. facilties in the library is maintained on regular basis.

Sports ground is maintained before sports session. Grass cutting and levelling is done and prepared for sports activity.

For proper utilization printers are made available to departments where teachers and students can have printouts. Cartridge refilling; repair jobs; bill payment; and uninterrupted internet connectivity in the college is taken care by the College administration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council:
(https://www.iggcv.com/College.aspx?PageName=LEADERSHIP)

Anti-Ragging Committee:
(https://www.iggcv.com/College.aspx?PageName=ANTI%20RAGGING)

Women Cell and Prevention of Sexual Harassment at Woking Place: (https://www.iggcv.com/College.aspx?PageName=WOMEN%20C ELL,%20GERNDER%20ISSUE,%20CLASS%20REPRESENTATIVE)

NSS: (https://www.iggcv.com/College.aspx?PageName=NSS)

NCC: (https://www.iggcv.com/College.aspx?PageName=NCC)

Cultural Committee: (https://www.iggcv.com/College.aspx?PageN ame=CULTURAL%20ACTIVITY&topicid=326)

Girls Common Room Committee: (https://www.iggcv.com/College.a spx?PageName=GIRLS%20COMMON%20ROOM)

Sports Committee: (https://www.iggcv.com/College.aspx?PageNam

e=SPORTS&topicid=278)

Janbhagidari Committee: (https://www.iggcv.com/College.aspx?PageName=JANBHAGIDARI%20SAMITI)

AlumniCommittee:
(https://www.iggcv.com/College.aspx?PageName=ALUMNI%20LIST)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

TheAlumni Associationof the college was registered on 23.03.2021 and its registration no. is122202142162. It is working through an executive committee duly decided in its meeting. The committee spearheads different activities of the association in close association with the college administration. The college began its activity in 2016 and its many students are very well placed in reputed positions.

Many such students are closely associated with the Alumni Association and they take active interest in the activities of the association.

- The meeting of the alumnihas been regular process for last many years and the association has been closely attached to college functioning.

- There are concentrated efforts on the part of the college staff and administration to mobilize maximum number of old students and motivate them to become participative in the association. This results in great success and a number of old students added to the association and showed their keen interest in contributing to improve college facilities.

- A large-scale alumni meetwas organized in 12.05.21 and it was decided that annually such meeting would be organized on the May every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: TO STRIVE TOWARDS EXCELLENCE IN EVERY SPHERE BY THOUGHTS, EXPRESSION AND ACTION.

MISSION:

1. Creating an academic environment which gives scientific

and technological orientation to the students.

2. To create and promote environment which are value based, enhances moral characteristics and nurtures a love for human beings, animals and develops a social commitment.

3. To ensure that the students develop an affinity for environment, nature and in totality, an concern for the biodiversity.

4. To inculcate admiration, respect and love for the nation and also to ensure the empathy for Chhattisgarh and its culture in the mosaic of Indian culture.

5. To promote skills so as to meet the needs of successful career & employability.

6. To give a platform for academic intelligence, creativity and physically energize them through sports so as to strive towards total physical development.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The top management, Principal and faculty work in synergy for implementing its quality policy. The college promotes a culture of participative management at the academic, administrative and financial levels.

- Principal being head of the institution delegates authority of the departments to the respective HODs for running their department's management and academics with discussions with the administration.

- Powers are decentralized through a well defined system and responsibilities are communicated to the conveners of committees, cells and societies. The activities are performed by mutual understanding between all the faculties.

- There are numerous committees constituted by our college which conducts various program such as Seminar (Webinar), Training program and awareness program as per the occasion and demand

- Admission task:Each department and all the faculty members along with the office staff is involved in

> admission duty every year .
- Cultural Function
- Examination task: The examination duty is performed by every faculty members along with the Principal Ma'am as a Superintendant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Meetings are organized regularly for proper implementations of the programs. Principal, through periodic meetings with NAAC Coordinator, IQAC, and HoDs plans and enables various activities. The following strategic imperatives were identified and implemented by our institute

1. Introduction of new PG classes
2. Augmentation of Infrastructural facilities
3. MOUs (https://www.iggcv.com/College.aspx?PageName=MOU%20WITH%20OTHER%20INSTITUTIONS)
4. Alumini Association (https://www.iggcv.com/College.aspx?PageName=ALUMNI%20LIST)
5. Utilization of government and non government funds
6. Organizing Faculty Development Program(http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)

- Utilization of Govt. as well as non government funds has been one of most important criteria of strategic plan. During 2016-17 to 2020-21, the grant received by UGC was utilized for conducting National Workshop organized by Zoology Department, IGGCV.
- The Grants sanctioned under RUSA was utilized for renovation, construction, purchase of lap equipment, LCD projectors, Computer lab establishment, ICT equipments etc.
- The building construction for running PG classes, extension of laboratories (Physics, Chemistry, Industrial Microbiology) and library is going on through strategic plan of RUSA and Purchase Committee.

Renovation and extension work of building is still going on in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The principal, staff and students are together making a large working machinery of the college.**
- **Principal: To implement and monitor the education system to furnish to the institute's vision and mission.**
- **Head of the department is responsible for the academic and administrative functions of the department.**
- **The institution has established various committees which are working efficiently in their respective areas.**

The organizational structure consists of 3 key pillars: Administrative, Academic and Financial.

Administrative:

- **Principal implement and monitor the education system to furnish to the institute's vision and mission.**
- **The head clerk maintains all the budget including salary of the employees.**
- **The Upper divisional Clerk and Lower Divisional clerk maintains all the administrative records.**

Academic

- **Principal implement all the directions given by the Higher Education Department including admission and examination work. Principal also ensures that all the**

academic activities must be performed on timely manner as per the academic calendar.

- **Head of the department is responsible for smooth functioning of the departments with the help of faculty members, laboratory technician and lab attendant.**

Financial

- **Financial assistance has been provided by MHRD, Government of India through RUSA grant and as a budgetary support through Higher Education Department, Chhattisgarh.**
- **College also extends financial support through Janbhagidari Samiti and Students fee.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Since our college is running through Chhattisgarh State Government, the college provides all the service benefits to the employees as the Leave Encashment, Gratuity and other benefits as per the government rules on the date of their superannuation itself.**
- **The employees (faculty and non faculty) of the college are being provided the benefits of leaves as Casual Leave, Study Leave, Maternity Leave, Paternity Leave, Child care leave, Emergency leave etc.**
- **The faculty members are being encouraged and permitted for their professional development by granting leaves to participate to attend refresher courses, orientation programmes, seminars, conferences and workshops etc.**
- **Faculty members also contributed tohelpnon teaching employee'sfamily members withfinancialassistance during times ofsickness. Financial assistance given to Adhoc employee, Shri Madan Singh Ji for his son's treatment during times ofsickness**
- **Financialassistance has been provided as per the CG government rule to the dependents of Teaching (Dr. Girish Singh,Professor, Department of Sociology) and non teaching staff (Shri A.R Nishad Ji, Store Room In-charge) dueto theiruntimely demise during Covid times.**
- **College also celebratesretirement day (https://www.iggcv.com/events_details.aspx?eid=130) (https://www.iggcv.com/events_details.aspx?eid=110) and other festivals (https://www.iggcv.com/events_details.aspx?eid=131) (https://www.iggcv.com/events_details.aspx?eid=115) (https://www.iggcv.com/events_details.aspx?eid=38) (https://www.iggcv.com/events_details.aspx?eid=104) (https://www.iggcv.com/events_details.aspx?eid=37) to keep motivation levels high of the employees.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The principal of our college regularly observe classrooms and monitor activities of the department.**
- **The principal also conduct personal meetings with the faculties to analyze the problems in teaching and evaluate the performance of the respective faculty based on the syllabus covered, academic activities, innovative teaching efforts done for the weak students etc.**
- **The daily diary and attendance register are regularly checked by the principal at the end of the month.**
- **The institution is having comprehensive appraisal system for staff through a well defined staff self appraisal form (PBAS) which has to be filled and submitted by each faculty at the end of every academic year. The appraisal system contains all the information of IQAC, academic progress like PhD Student guided, Major and Minor Project undertaken, publication in reputed peer viewed journal, innovative way of teaching, NET/SLET tutorial classes, participation in international and National conferences etc.**
- **The faculty and non teaching staff also gets an opportunity to discuss their problems regarding their performance. The Principal looks into the concerned problem and work out for constructive solution.**
- **The Principal appraise these self appraisal forms and forward it to the higher authorities for final evaluation.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is done regularly by the institution. Acommittee formed by the Principalfor the audit purpose has the responsibility to perform audit in a stipulated time. The internal audit committee is as follows

Financial audit is done by the Head Clerk and will be intimated for any missing entry / voucher.

Salary / Income Tax / Internal Audit - Dr. M.S. Patel, Dr. S.K. Bohre, Dr. Ritesh Kumar Agrawal

Internal audit is done regularly by the above mentioned members and its report is produced to the administration.

Financial Audit is done by the Office regarding

- Expenses in the laboratory.
- Expenses in the Cultural / Webinar / Seminar / Co-Curricular programme organised (eg. Release of Grants-in-aid to Indira Gandhi Govt. Arts,Science & Commerce College, Vaishali Nagar, Bhilai, Durg (C.G.) for organising Seminar/ Symposial Conference Workshop etc. on "Innovative Learning Methods in Animal Sciences: Discouraging Dissections" was done by external CA through Head of the Institute).
- Garden work

2. External audit is done at two levels :-

A. Audit team is sent by the Directorate of Higher Education, Governmentof Chhattisgarh to the institution. This audit will take place at the decision on Directorate of Higher Education, Govt. ofChhattisgarh.

B. External audit is done by the Accountant General of Chhattisgarh Government at an interval of 5 years.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization and utilization of funds is done in the following approach through Purchase committee, Planning and development Committee,RUSA Committee, Janbhagidari, UGC Committee

- **The office staff records day to day expenses and maintains yearly budget**
- **UGC financial documents are recorded and maintained by the UGC Committee of our college.**
- **Expenses incurred by the science departments for practical's purposes are maintained and submitted to the office.**

Financial expenses for any construction/extension work is maintained by the different committees such as Janbhagidari; Planing and development; Purchase; RUSA and UGC committees.

- Financial due diligence is done by the Internal audit committee which monitors the finances of college every year.
- External audit is done from time to time as per government rules.
- Release of Grants-in-aid to Indira Gandhi Govt. Arts,Science & Commerce College, Vaishali Nagar, Bhilai, Durg (C.G.) for organising Seminar/ Symposial Conference Workshop etc. on "Innovative Learning Methods in Animal Sciences: Discouraging Dissections" was utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are various activities that has been contributed significantly by IQAC Cell for institutionalizing the quality, assurance strategies and processes.

1. Orientation for NAAC

2..MOU with different institution

3..Placement cell organized seminars

4..Special facilities for disabled students such as Braille Name plates, Braille books and Ramp were provided.

5. Online Foreign exchange programs.

6.. Conducted CBSE NET and SET (Economics) Model test Examination by Economics Department on 29th - 30th May 2021. (https://www.iggcv.com/events_details.aspx?eid=63)

7..Students also learnt various skills through skill development cell(https://www.iggcv.com/Content/264_170_college%20cultural%20programs.pdf).

8. Chinhari - as a symbol of Chhattisgarhi indigenous culture established.

9.Workshop in POSCO with collaboration from NSS and NGO SAKSHI

10.Online teaching through video lectures/notes during Covid pandemic times.

- The IQAC in-charge urged all the faculties to initiate online teaching through various online teaching platform, such as Google Meet, Zoom etc. Although online teaching has been encouraged by the government, the COVID-19 pandemic has promoted it on a bigger scale.
- Many faculty members prepared the notes/video lectures in their respective domain and uploaded the same into Institute webpage (http://ocm.iggcv.com/Faculty_uploaded.aspx), University webpage and State Government Online study portal cgschool.in for the larger benefit of the students.
- To maintain student learning, faculty members also created Whatsapp group so as to reach out students on a large scale and solve their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC with meetings with various departments and different commities Takes report of their progression.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER EQUITY AND SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AS THE COLLEGE HAS 75% OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER THE COLLEGE TO BE SAFE FOR GIRLS:-

SAFETY AND SECURITY

1. WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN

CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL

2. IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGHDROP BOXMENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.
3. HELPLINE OFPOLICE ASSISTANCEIS DISPLAYED IN THE COLLEGE.
4. THE COLLEGE IS UNDERCCTV VIGILANCEFOR SAFTEY.
5. SECURITY GUARDIS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.

COUNSELING

1. SPECIAL COUNSELING AND GUIDANCE
2. BETI BACHAO BETI PADHAO CAMPAIGNBY NSS.
3. MEDICAL CARE / CHECKUPS / CONSULTATIONSFOR GIRLS BY HOME SCIENCE DEPARTMENT.
4. LEGAL AWARENESS PROGRAMMEIS ORGANIZED ON SEXUAL HARASSMENT / ABUSE,POCSOA (PROTECTION OF CHILDREN FROM SEXUAL OFFENSES ACT) -19TH FEBRUARY, 2019.

COMMON ROOMS

1. GIRLS COMMON ROOM
2. THERE IS ALSOSPACIOUS WOMEN/GIRLS REST ROOMIN DIFFERENT PARTS OF THE COLLEGE.
3. SANITARY NAPKINS VENDING MACHINEHAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.
4. SPECIAL SEATING ARRANGEMENTIN LAWN ONLY FOR GIRLS
5. JOB ORIENTED COURSESSPECIALLY FOR WOMEN —BEAUTY PARLOUR— 06-NOV-2019
6. THERE ISEXEMPTION OF TUTION FEESFOR GIRL STUDENTS.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for | D. Any 1 of the above

alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

WASTE MANAGEMENT –

SOLID WASTE:

- **SOLID WASTE LIKE PAPER / WOODS/ ARE recycled in college**
- **SOME SOLID WASTE LIKE LEAVES / WINGS / BRANCHES ETC ARE DUMPED IN COMPOST MADE FOR THE PURPOSE.**
- **DUSTBINS ARE PLACED IN EVERY CLASSROOM / LABORATORIES / RESTROOMS / CANTEEN AT DIFFERENT LOCATION IN CAMPUS THEY ARE COLLECTED AND DISPOSED IN A PROPER MANNER. .**

LIQUID WASTE:

- **LIQUID WASTE LIKE WATER FLOWING AFTER USE FROM TAPS / BOREWELL ARE DIRECTED TOWARDS GARDEN, SO THAT THEY CAN BE USED FOR WATERING.**
- **ALL LIQUID WASTES FROM TOILET ETC ARE DIRECTED TO MAIN DRAINAGE.**
- **THE WATER DRIPPING OUT FROM THE AC ARE COLLECTED IN BUCKETS AND USED FOR WATERING PLANTS.**

BIOMEDICAL WASTE:

Waste after Haematological experiments and medical camps are Burnt in the Incinater.

E- WASTE:

- **E- WASTE LIKE COMPUTER / WIRES / CABLES / ELECTRONIC ITEMS ARE STORED IN STORE ROOM AND DISPOSED EVERY YEAR.**

- **OLD MONITORS / CPU'S ARE REPAIRED BY TECHNICIANS AND REUSED.**
- **THE STUDENTS ALSO REPAIR MONITORS, CPU ETC AND ARE REUSED.**

WASTE RECYCLING SYSTEM:

HAZARDOUS CHEMICALSANDRADIOACTIVE WASTE MANAGEMENT:-

THE INSTITUTION DOES NOT HAVE RADIOACTIVE ELEMENTS AS WASTE. THE HAZARDOUS CHEMICALS FROM CHEMISTRY LAB IS MANAGED AS SUCH

THE WASTE FROM THE CHEMICAL LABS IS DILUTED AND FLOWN INTO WASHBASIN WHICH PASSES THROUGH MUNCIPAL PIPE LINES.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path,	**A. Any 4 or all of the above**

lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

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he institution makes various efforts and initiative to
provide an inclusive environment of tolerance, harmonious,
towards various cultural, regional, linguistic and communal
socio economic diversities by conduction programs, events,
through NSS, NCC, cultural committee and various departments
of the college.

Ø The institution organizesfarewell, of all the staff equally
may be of class I or class IV employee.

Ø The institution organizesBirthdaysof faculties in the
respective departments.

Ø The institution also organizeswelcome and farewell of
students.

Ø The institution also organizes programs likeBook Launch
Programsto generate an inclusive environment.
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Ø **The institution makes regular visit to Old Age Home and Orphanage and Anganbadi to promote environment of harmony and love towards other human beings.**

Ø **The days such asUnity day/National integration days, Sadbhawana Diwasis also celebrated by NSS and NCC and other staff.**

Ø **Besides the institution promotesblood donationto all in need as a mark of tolerance and harmony towards other human beings.**

Ø **The faculty of the institution has an association where funds are collected and they are used in giving gifts during functions likeHouse Warming, Marriage, Baby Naming Ceremony, etc.**

Ø **The institution has a cell namedPrevention of Caste Based Discrimination in Higher Educationwhich functions efficiently to promote harmony and tolerance towards other socio economic group.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institute organizes various activities to spread as an initiative towards sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. They are –

Hindi Diwas

- **Hindi Diwasis celebrated by Hindi Department every year on 14th September or around it to celebrate the adoption of Hindi as the official language of the country.**

Kargil Day Parade

- The NCC Cadets organizesKargil Parade Dayevery year by NCC.

NCC Day

- NCC Dayfalls on 4th Sunday of November every year. This day is celebrated every year in the college by NCC Cadets.

Human Right Day

- Human Right Dayis celebrated by Political Science Department on 10th December every year.

Constitution Day

- Constitution dayis celebrated by Political Science Department as a respect to our constitution on 26th November every year.

Sanskrit Divas

- Sanskrit Divasis celebrated by Sanskrit Department as a respect to Sanskrit language, the Pride of India.

YOGA DAY

- Yoga Dayis celebrated every year in the college as it is a mark of honor for our country because 21st June is being celebrated asInternational Yoga Dayby UNO due to the initiative by our country.

SVEEP

(Systematic Voters Education and Electoral Participation)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to nurture Nationalism and fostering patriotic spirit to the students by organizing various programs other than national festivals like Independence Day and Republic day. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

Some of the programs and events are –

1. Gandhi Jayanti
2. Children's Day
3. Teacher's Day
4. KalidasJayanti
5. AIDS Day
6. NiralaJayanti
7. Global Handwashing Day
8. Traffic Awareness Day
9. SVEEP
10. Science Day
11. Birthday of Swami Vivekanand (Youth Day)
12. Water Conservation Day
13. De-Addiction Campaign
14. Blue Whale Game Prevention

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES

The two best practices implemented by the institution are:-

1. Nurturing the Social ethics of love and care for the orphans and the Senior Citizens.
2. Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional performance is distinctive to its vision and priority as well as thrust as it gives emphasis to give an extra attention to address the learning abilities of those student who come from those background who do not get either have educational scope, or cannot afford proper educational career due to finance. While it gives also special care and scope to those students who work along with studies to support their families.

The Performance of the institution in one area distinctive to its priority is based on the fact that: -

- Most of the students(around 70%)are female, even though it's a co-educational institution.It is noticeable that the institution although located in a place where there is other girls college near its vicinity even though the college has more number of girls student perhaps-

- As According to the record ofSession 2020-21admission, the number ofgirlsadmitted to this session are1323 (One Thousand Three Hundred and Twenty Three)and the number ofboysadmitted to this session are548 (Five Hundred and Forty Eight).

- The parents find the institutionmore secure and safe.

- The college provides all those facilities to the girls as comparable to a girl's college.

- Many of these girl students come fromBPL (Below Poverty Line) families.

- Many of these girls' students work somewhere or the other after or before college hours to support their

families, along with their studies.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Use of Solar Energy

Continue Regular value added courses

MoU

Organising Seminar

Improving research and publications

Improving skill development

Improving Institute industrycollaberation

Improving Library

recycling paper by making hand made paper.